

The Ecclesiastical Province of Canada

4 April 2018

Dear Delegates to Provincial Synod:

We greet you in the name of our Lord Jesus Christ!

This letter comes with best wishes from your Executive as we prepare for the Provincial Synod of the Ecclesiastical Province of Canada. Provincial Synod will meet in Halifax in the Diocese of Nova Scotia and Prince Edward Island from Friday, June 8th, to Sunday, June 10th, 2018. Synod begins with registration on Friday, June 8th, at 1:30 pm, and finishes with the closing Eucharist followed by lunch around 2:00 pm.

If you will not be attending Provincial Synod, please contact your Diocesan Synod Office immediately so that they can notify your alternate to allow them to register and make travel arrangements in your place.

Location

Synod will take place at the University of King's College, Halifax, with accommodations in single rooms and meals provided on site. For information on King's Conference Services, see their web site <http://conferences.ukings.ca/conferences-meetings>.

To Register:

Registration is only available on-line. Here is your link to register:

<https://www.surveymonkey.com/r/2018ProvincialSynod>

The deadline for registration is April 30th. For technical support when registering, please contact: Mrs. Janet Connors - Phone: 902-406-8992 (direct); email: jconnors@nspeidiocese.ca

If a spouse or partner will be attending the synod with you, please register them when you register yourself. You will be provided a double room. You will be expected to pay an additional expense of \$25 per night, plus their meals. The billing for these expenses will be handled at Synod,

Travel:

For those of you who will be travelling by air, please make your arrangements as soon as possible to help ensure you get the lowest airfare.

Arrangements must be made by contacting **Cynthia Collins of CAA Travel Maritimes** at (506) 649-6888 or by email at ccollins@atlantic.caa.ca. If you travelling with your spouse or partner, please include them when booking through Cynthia. Delegates should arrive at the Halifax Airport by no later than 12:00 noon on Friday, June 8th, and plan to depart no earlier than 4:00 pm on Sunday, June 10th.

If you are driving to Halifax, please keep an accurate record of your mileage for reimbursement by the Provincial Synod. Mileage will be paid at the rate of 53 cents/km. Meals on route are also payable at the Provincial Rate. (See the Provincial Expense Claim form and Expense Policy on our website.) Mileage,

meals, and miscellaneous expenses en route will be paid up to the cost of a return economy airfare ticket from your nearest airport.

General Information:

1. For further information, please refer to our website <http://province-canada.anglican.org/> or contact one of the Secretaries:

Ms. Judi Colp - Phone 902-644-2293; email: mamacolp@gmail.com or

The Reverend Canon Gordon Redden - Phone 902-420-0717; email: gredden@nspeidiocese.ca

2. All documents for Synod (the agenda, reports, notices of motion, and forms) will be posted on the Provincial web site as they become available. The Expense Policy and Claim Form are on the website now. Go to: <http://province-canada.anglican.org/provincial-synod-2018-documents/> (The password – for delegate use only – is “Canada”, which is case-sensitive.) It is your responsibility to download all reports and read them before Synod. If you do not have internet access and wish to receive a paper copy of the reports and notices of motion, please notify the secretaries as soon as possible. Paper copies will not be available at Synod, except for those who have requested them in advance.
3. We are endeavouring to be environmentally friendly and so we ask you to bring your laptops, tablet, iPad, etc., to Synod to view documents electronically. All information during Synod will be posted to the Provincial Synod.
4. All members of Synod are expected to attend the entire Synod.
5. Notices of Motion should be submitted, in writing, by May 10th to the Secretaries.
6. Also, part of Synod will be the election of a new Executive and Council. Position descriptions for all the provincial officers are posted on the website. We encourage you to review the positions and think about nominations.

With every blessing;

Judi

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LINK TO REGISTER

